

**CITY OF OAK FOREST**  
**CITY COUNCIL MEETING**

**Tuesday**

**February 09, 2016**

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Mayor Henry L. Kuspa called the City Council meeting to order at 8:00 p.m. with the Pledge of Allegiance and the Roll Call as follows:

*Present:* Alderman Simon  
Alderman Schoenfeld  
Alderman Emmett  
Alderman Hortsman  
Alderman Danihel  
Mayor Kuspa

*Also Present:* City Administrator Ishler  
City Clerk Burkhardt  
Treasurer Kelly  
Police Chief Anderson  
Finance Director Julian  
Community Development Director Dotson  
Bldg. Commissioner Forbes

*Absent:* Alderman Clemons  
Alderman Wolf  
Fire Chief Griffin  
Public Works Director Rinchich  
E.M.A. Chief Small

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**3. ANNOUNCEMENTS AND COMMUNITY CALANDER**

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Mayor Kuspa congratulated the Oak Forest High School Varsity Cheerleaders for being State Champions.

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City Hall will be closed on Saturday, February 13 and February 20.

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City Hall will be closed on Monday, February 15<sup>th</sup>, in observance of Presidents Day.

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Clear the Clutter free seminar will be hosted by M. Colleen Klimczak, CPO - Peace of Mind Professional Organizing on Wednesday, February 17<sup>th</sup> at 7 p.m. at the Arbor Park Middle School Library.

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Deadline to register to vote for the Presidential Primary Election is Tuesday, February 16<sup>th</sup>. Bring two forms of ID with signatures and current address.

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The Oak Forest Rotary Club will host a free Pancake Breakfast and Blood Drive on Sunday, February 21<sup>st</sup> from 8 a.m. to 1:30 p.m. at Oak Forest High School.

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Oak Forest Senior Commission Senior Luncheon will be on Thursday, February 25<sup>th</sup> at 11 a.m. Tickets available at City Hall.

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Early voting for the Presidential Primary Election begins on Monday, February 29<sup>th</sup> at City Hall.

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The annual Oak Forest Fleadh will be on Saturday, March 5<sup>th</sup> on Cicero Avenue. CNB will sponsor the Fleadh 5K at 8:30 a.m. Open Streets at 10 a.m. and Family Parade at 11 a.m. Pub and Restaurant Open House at 5 p.m.

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The Department Reports section was removed from the Consent Agenda. The following reports were given by Council Members:

1. Public Works - Ald. Simon & Ald. Hortsman
2. Police - Ald. Emmett & Ald. Hortsman
3. Fire - Ald. Hortsman & Ald. Emmett
4. Building / Code Enforcement - Ald. Wolf & Ald. Danihel
5. Community. Development - Ald. Danihel & Ald. Clemons

- 6. Finance - Treasurer Kelly & Ald. Schoenfeld
- 7. Emergency Management - Ald. Simon & Ald. Emmett
- 8. Information Technology - Ald. Schoenfeld & Ald. Clemons
- 9. Clerk's Office / HR - Clerk / Collector Burkhardt
- 10. Administration - City Administrator Ishler

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**4. MOTION TO ESTABLISH CONSENT AGENDA**

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Alderman Simon made the motion to establish the Consent Agenda.

Alderman Danihel seconded.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			Alderman Wolf
Alderman Schoenfeld			Alderman Clemons
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			

The motion to establish the Consent Agenda carried 5/0 with two ABSENT.

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**5. CONSENT AGENDA**

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- A. Approval of Minutes
  - 1. City Council - January 26, 2016
- B. Consideration of the following Lists of Bills dated:
  - 1. Regular Bills Fiscal Year 2015-2016 - February 9, 2016
  - 2. Supplemental Bills Fiscal Year 2015-2016 - February 9, 2016
- C. Consideration of the following Commission Minutes:
  - 1. Cable - December 10, 2015
  - 2. Emergency Telephone System Board (911) - January 5, 2016
  - 3. Planning & Zoning - January 20, 2016
  - 4. Planning & Zoning - February 3, 2016

(Consent Agenda Item D was moved to Announcements and Community Calender.)

D. Department Reports:

1. Public Works - Ald. Simon & Ald. Hortsman
2. Police - Ald. Emmett & Ald. Hortsman
3. Fire -Ald. Hortsman & Ald. Emmett
4. Building / Code Enforcement-Ald. Wolf & Ald. Danihel
5. Community. Development-Ald. Danihel & Ald. Clemons
6. Finance-Treasurer Kelly & Ald. Schoenfeld
7. Emergency Management - Ald. Simon & Ald. Emmett
8. Information Technology - Ald. Schoenfeld & Ald. Clemons
9. Clerk's Office / HR - Clerk / Collector Burkhardt
10. Administration - City Administrator Ishler

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Alderman Danihel made the motion to approve the Consent Agenda.

Alderman Schoenfeld seconded.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Danihel			Alderman Wolf
Alderman Simon			Alderman Clemons
Alderman Schoenfeld			
Alderman Emmett			
Alderman Hortsman			

The motion to approve the Consent Agenda carried 5/0 with two ABSENT.

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**6. ADMINISTRATION**

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- A. Approval of the purchase of a 2016 Ford Explorer for the Building Department from Curry Motors in Frankfort, Illinois, through the Suburban Purchasing Cooperative at a cost of \$26,716.00.

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Alderman Simon made the motion to approve the purchase of a 2016 Ford Explorer for the Building Department from Curry Motors in Frankfort, Illinois, through the Suburban Purchasing Cooperative at a cost of \$26,716.00.

Alderman Emmett seconded.

Building Commissioner Forbes came forward with supporting details.

Mayor Kuspa asked for clarification from City Administrator Ishler regarding a delay in a capitol project that was mentioned in his memo to Council. City Administrator Ishler confirmed a sidewalk project was pushed back to 2017 and will be included with the 2017 road program.

Alderman Emmett asked if a roof rack would be included on the new vehicle for the transportation of a ladder. City Administrator Ishler stated a foldable ladder will be used and can be stored inside the vehicle.

Alderman Emmett also commented on the Building Department being down two vehicles and asked if a second vehicle will become available. City Administrator Ishler stated there have not been reliable vehicles that have become available from other departments.

Alderman Hortsman asked for confirmation that the two building department vehicles have been retired. He also stated there have been difficulties with the pick-up that is currently being used. Building Commission Forbes confirmed mechanically difficulties with the three current vehicles.

Alderman Simon asked if all the outstanding homeowner roofing permits have been completed. Building Commission Forbes confirmed 98% completion.

Treasurer Kelly asked if leasing vehicles would be a viable option for the City. Mayor Kuspa and Building Commission Forbes said that it may be a good option.

**Roll Call vote was taken as follows:**

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Alderman Simon			Alderman Wolf
Alderman Schoenfeld			Alderman Clemons
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			

The motion to approve the purchase of a 2016 Ford Explorer for the Building Department from Curry Motors in Frankfort, Illinois, through

the Suburban Purchasing Cooperative at a cost of \$26,716.00 carried 5/0 with two ABSENT.

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**7. FINANCE**

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A. Approval of Commercial Credit Card with MB Financial Bank.

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Alderman Emmett made the motion to approve a Commercial Credit Card with MB Financial Bank.

Alderman Schoenfeld seconded.

Finance Director Julian came forward with supporting details.

Alderman Emmett asked what limit is placed on the proposed card. Finance Director Julian confirmed an approximate amount of \$2 million.

Alderman Emmett asked if City Administrator Ishler could confirm employee names listed on previous Menards invoices.

Alderman Hortsman asked for confirmation on the credit card limit. Finance Director Julian stated she will confirm amount and report back to Council. She also confirmed that a balance would not be carried over month-to-month.

Alderman Hortsman asked for examples of current bills that may be paid using the proposed card. Finance Director Julian confirmed Blue Cross Blue Shield and water bills.

(END OF TAPE 1, SIDE A)

(Tape in progress with partial comments being made by Alderman Emmett.)

Treasurer Kelly commented on the fraud program put in place by MB Financial.

Alderman Hortsman asked for confirmation that there are no costs involved in acquiring the proposed credit card. Finance Director Julian confirmed. He also asked for the length of the agreement for the credit cards. Finance Director Julian confirmed a 1 year time period.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Emmett			Alderman Wolf
Alderman Hortsman			Alderman Clemons
Alderman Danihel			
Alderman Simon			
Alderman Schoenfeld			

The motion to approve a Commercial Credit Card with MB Financial Bank carried 5/0 with two ABSENT.

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B. Approval of Ordinance No. 2016-02-05830 declaring surplus revenue in TIF District No. 1 in the amount of \$94,722.00.

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Alderman Hortsman made the motion to approve Ordinance No. 2016-02-05830.

Alderman Simon seconded.

Finance Director Julian came forward with supporting details.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Hortsman			Alderman Wolf
Alderman Danihel			Alderman Clemons
Alderman Simon			
Alderman Schoenfeld			
Alderman Emmett			

The motion to approve Ordinance No. 2016-02-05830 carried 5/0 with two ABSENT.

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**8. POLICE**

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A. Approval of the purchase of 50 Respirators (gas masks) and Filters from Pro-Tech of Berea, Ohio, at a total cost of \$17,500.00.

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Alderman Emmett made the motion to approve the purchase of 50 Respirators (gas masks) and filters from Pro-Tech of Berea, Ohio, at a total cost of \$17,500.00.

Alderman Danihel seconded.

Police Chief Anderson came forward with supporting details.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Emmett			Alderman Wolf
Alderman Hortsman			Alderman Clemons
Alderman Danihel			
Alderman Simon			
Alderman Schoenfeld			

The motion to approve the purchase of 50 Respirators (gas masks) and filters from Pro-Tech of Berea, Ohio, at a total cost of 17,500.00 carried 5/0 with two ABSENT.

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**9. COMMUNITY DEVELOPMENT**

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A. Approval of Ordinance No. 2016-02-05840 approving the design review of the proposed Starbucks / ATI at Lot 4 in accordance with the reviewed plans: petitioner - DXU Architecture. This design review was previously approved by the Planning and Zoning Commission.

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Alderman Simon made the motion to approve Ordinance No. 2016-02-05840.

Alderman Emmett seconded.

Community Development Director Dotson came forward with supporting details.

Treasure Kelly commented on a typographical error in supporting documents.

Alderman Simon asked if there was a proposed construction date. Community Development Director Dotson stated a start date of March 15<sup>th</sup>.

Alderman Hortsman commented on the Planning & Zoning minutes discussion regarding the use of EIFS (Exterior Insulation Finishing Systems). Community Development Director Dotson gave a description of the building materials.

Alderman Simon asked if a drive-thru window is included in construction. Community Development Director Dotson confirmed.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			Alderman Wolf
Alderman Schoenfeld			Alderman Clemons
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			

The motion to approve Ordinance No. 2016-02-05840 carried 5/0 with two ABSENT.

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B. Approval of Ordinance No. 2016-02-05850 amending the Gateway P.U.D. for the purposes of the Starbucks / ATI development of Lot 4. This amendment was previously approved by the Planning and Zoning Commission.

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Alderman Simon made the motion to approve Ordinance No. 2016-02-05850.

Alderman Emmett seconded.

Community Development Director Dotson came forward with supporting details.

Alderman Emmett asked if this is similar in design to the Starbucks located at 159<sup>th</sup> Street and Harlem Avenue. Community Development Director Dotson confirmed.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			Alderman Wolf
Alderman Schoenfeld			Alderman Clemons
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			

The motion to approve Ordinance No. 2016-02-0585 carried 5/0 with two ABSENT.

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C. Approval of Ordinance No. 2016-02-05860 ratifying and approving the sale of property, and ratifying and authorizing execution of the Purchase and Sale Agreement (PSA) and Addendum for Lot 4 in the Gateway Project area to the developer for Starbucks and ATI.

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Alderman Simon made the motion to approve Ordinance No. 2016-02-05860.

Alderman Danihel seconded.

Community Development Director Dotson came forward with supporting details.

**Roll Call vote was taken as follows:**

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			Alderman Wolf
Alderman Schoenfeld			Alderman Clemons
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			

The motion to approve Ordinance No. 2016-02-05860 carried 5/0 with two ABSENT.

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**10. CITIZENS PARTICIPATION**

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Mayor Kuspa opened for public testimony, but there was none.

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**11. OLD BUSINESS**

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Nothing to report.

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**12. NEW BUSINESS**

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Alderman Hortsman commented on the sale of the strip mall located at 159<sup>th</sup> Street and Central Avenue.

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**13. EXECUTIVE SESSION**

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Mayor Kuspa asked for a motion to go into Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Alderman Hortsman made the motion to go into Executive Session.

Alderman Danihel seconded.

Everyone was in agreement and the Executive Session started at 9:09 p.m.

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Alderman Simon made the motion to reconvene Open Session.

Alderman Hortsman seconded.

Everyone was in agreement and Open Session reconvened at 9:20 p.m.

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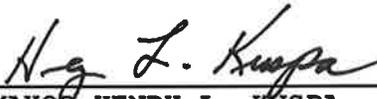
14. ADJOURNMENT

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Alderman Danihel made the motion to adjourn.

Alderman Hortsman seconded.

All were in agreement and the meeting adjourned at 9:22 p.m.

  
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MAYOR HENRY L. KUSPA