



# CITY OF OAK FOREST

*A Community is  
People Helping People*

15440 South Central Avenue Oak Forest, Illinois 60452-2195  
708.687.4050 • Fax 708.687.8817 • [www.oak-forest.org](http://www.oak-forest.org)

Rental Property owner:

Residential license shall be issued for a period of one calendar year (January thru December). The license payment should be in file with the City of Oak Forest by **January 1, each year**. Please complete the front and back side of the enclosed rental license form in its entirety including the P.I.N. for the properties and address.

This information allows us to maintain a data base for emergency and non-emergency telephone and mail contact information to you and/or your designated managers etc. Also, please include a copy of the signed Crime Free Lease Addendum by your tenants as required by ord. # 117.43.

The cost of rental license is as follows: one (1) to and five (5) units (\$100), six (6) to and including Ten (10) units (\$150.00), Eleven (11) to and including Nineteen (19) units, (\$200.00). Twenty (20) to and including Thirty (30) units (\$300.00), Thirty one (31) to and including Forty (40) units (\$400.00), and Forty One (41) or more, with no limit applied, (\$500.00). **Single family homes are \$100.00 per address.**

Failure to comply with Crime Free Housing requirements will subject the property owner to summons for administrative hearing and subject the property to fines for failure to comply. Fines can be assessed of up to \$750.00 Plus Licensing Fee and up to \$750.00 for all other violations.

**Also, for 2014 all new tenants require a criminal background check per ordinance #117.41**

If you have any questions, contact Officer Lori Manning #160 at (708)687-4050, ext. 1295. Checks should be made payable to City of Oak Forest.

Mail check or money order to: City of Oak Forest  
15440 S. Central Ave  
Oak Forest, IL 60452  
Attn: Crime Free Housing

Officer Lori Manning #160  
Crime Free Housing Officer  
Crime Prevention Officer