

RESOLUTION NO. 2010 01-0114R

RESOLUTION DESIGNATING PERSONS FOR TRAINING UNDER OPEN MEETINGS ACT AND FREEDOM OF INFORMATION ACT, ADOPTING FREEDOM OF INFORMATION ACT POLICY AND DIRECTING ESTABLISHMENT OF PROCEDURES

WHEREAS, the Illinois General Assembly, through Public Act 96-0542, has revised the Illinois Open Meetings Act and the Freedom of Information Act and the City desires to comply with the requirements of said Public Act; and

WHEREAS, said amendments require that the City designate employees, officers, or members to receive training on compliance with the provisions of the Illinois Open Meeting Act and also to designate one or more officials or employees as the City's Freedom of Information Officers; and

WHEREAS, the Corporate Authorities of the City have determined that it is in the best interests of the City to adopt a Freedom of Information Act policy, and authorize and direct the creation of proper procedures thereunder to provide for proper compliance with the new requirements of the Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Oak Forest, Cook County, Illinois, as follows:

Section 1: That the persons listed on **Exhibit A** attached hereto as well as those persons who in the future hold the positions in the City currently held by those listed, are hereby designated to receive training on compliance with the Illinois Open Meetings Act, as required by that Act.

Section 2: That the following is hereby approved and adopted as the City policy relative to the requirements of and compliance with the Illinois Freedom of Information Act:

Freedom of Information Act Policy

It is declared to be the public policy of the City of Oak Forest that all persons are entitled to access to information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees consistent with the terms of the Illinois Freedom of Information Act. Such access is important to enable the people to fulfill their duties of discussing public issues fully and freely, making informed political judgments and monitoring government to ensure that it is being conducted in the public interest. It is further declared to be the public policy of the City of Oak Forest that access by all persons to public records promotes the transparency and accountability of public bodies at all levels of government, and that it is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible in compliance with the Freedom of Information Act. The City shall establish procedures to ensure compliance with this policy and the Freedom of Information Act.

Section 2: The City Clerk is hereby authorized and directed to cause the development of proper procedures and guidelines for providing public records under the City policy and the requirements of the Illinois Freedom of Information Act.

Section 3: That the persons listed on **Exhibit B** attached hereto as well as those persons who in the future hold the positions in this City currently held by those listed, are hereby designated as the City's Freedom of Information Officers. The City's Freedom of Information Officers shall perform those duties as are required by law of such officers and they shall comply with the training requirements for such officers as required by law.

Section 4: The City Clerk shall suggest such other persons as may be needed for such position, from time to time, subject to the approval of the Corporate Authorities of the City.

Section 5: That this Resolution shall be in full force and effect from and after January 1, 2010.

Section 6: All resolutions, or policies, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed.

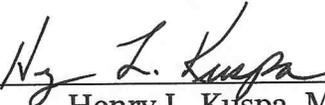
ADOPTED this 23RD day of FEBRUARY, 2010, pursuant to a roll call vote as follows:

AYES: 7

NAYS: 0

ABSENT: 0

APPROVED by me this 23RD day of FEBRUARY, 2010.


Henry L. Kuspa, Mayor

ATTEST:


Scott Burkhardt
City Clerk

EXHIBIT B
DESIGNATED
position
of
Freedom of Information Officer(s)

<u>Name</u>	<u>Position</u>
Scott Burkhardt	City Clerk
Ilona Nie	Counter Clerk
Dianne Stark	Counter Clerk
Karen Hackel	Utility Billing Technician
Judy Nie	Finance Clerk
Jim Richmond	Executive Secretary
Troy Ishler	Director – Public Works
Ken Rubach	Administrative Analyst
Charles Sopko	Deputy Fire Chief
John Janozik	Lieutenant – Fire Department
David DeMarco	Deputy Police Chief
Marilyn Morgan	Radio Room Supervisor
Adam Dotson	Director – Community Development
Sharon Richmond	Comm. Dev. Office Manager
Carol Weisenberger	Permit/Development Clerk
Jim Berger	Code Enforcement Officer