



15440 South Central Avenue, Oak Forest, Illinois 60452-2195  
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## DEMOLITION INFORMATION CHECKLIST

### PERMIT PROCEDURE:

- Submit completed [Demolition Permit Application](#)
- Submit copy of [Cook County Department of Environmental Control](#) permit
- Submit verification of utility disconnections
- Submit current plat of survey indicating structures to be removed. Include existing water and sanitary sewer line locations.
- Submit contract with demolition schedule, demolition method and engineered fill/grade plan.
- All contractors performing work on the demolition must be registered with the City prior to permit issuance.  
Click the following link to learn about how to register as a contractor: [Contractor Registration](#)

### CONSTRUCTION REQUIREMENTS:

- Contact City Water Department to schedule removal of water meter.
- Water and sewer service must be removed and disconnected at the point of connection to the main lines. Public Works will inspect all disconnects prior to backfill. If new construction is proposed for site, temporary disconnects can occur at parkway as approved by the Director of Public Works.
- Well sealing and septic tank abandonment required per City and County regulations (if applicable).
- Erosion control measures shall be taken to prevent off site deposition of soil. Watering during demolition of structure and loading of debris required for proper dust control. Contact Department of Public Works for temporary water meter.
- No onsite burial of concrete, construction material or debris is permitted. Entire foundation must be removed.
- All excavated areas shall be filled with clean fill and restoration of established grades provided.
- If a new structure is not being built, the excavated area must include top layer of topsoil and sod or seed with matting. All accessory structures must also be removed from the site.
- Erection of 6' chain link protective fence is required throughout the demolition. Removal of the fence is allowed after City approval of demolition and re-grade. Additional pedestrian protections (barricades, signage) may be required to ensure public safety.

- Contractor is responsible for J.U.L.I.E. locate prior to demolition. Call 811 or 1-800-892-0123, or file an e-request on the [J.U.L.I.E.](#) site.

**INSPECTIONS REQUIRED:**

- Water and Sanitary Sewer disconnections by Public Works Department
- Foundation Removal Inspection prior to backfill by Building Department or City Engineer
- Final Inspection after placement of fill and grade by Building Department or City Engineer

**FEES:**

- Residential Permit: \$65
- Non-Residential: \$105