

CITY OF OAK FOREST
CITY COUNCIL MEETING

Tuesday

February 23, 2021

Mayor Kuspa called the City Council meeting to order at 7:40 p.m. with the Pledge of Allegiance and the Roll Call as follows:

Present: Alderman Simon
Alderman Wolf
Alderman Selman
Alderman Emmett
Alderman Hortsman
Alderman Danihel

Also Present: City Clerk John F. Janozik
City Administrator Timothy Kristin
PW Dir. Darlene Milanowicz
Building Commissioner Mike Forbes
Econ.Comm. Dev. Dir. Travis Bandstra
Community Planner Paul Ruane

Absent: Alderman Gray

3. ANNOUNCEMENTS

Mayor Kuspa started the announcements by thanking the Public Works Department for their efforts during the recent multiple water main breaks. He said they do an awesome job plowing, shoveling, salting, and many other things, including making sure we have clean water. Alderman Emmett and Alderman Selman did ride-alongs with the Public Works Department. He mentioned that they do not plow snow onto people's driveways on purpose. The snow has to go somewhere; unfortunately, it is in the driveways, as they are working to keep the streets clear for PD, FD, and residents.

Members of the Oak Forest Fire Department and volunteers are out working to make sure fire hydrants are visible. We urge homeowners to help in this task by clearing an area around the hydrant near your home. Fire Chief Janozik added that the department has been out

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clearing since the storm. The city has over 3,000 hydrants to clear, and they appreciate those that have helped.

As a reminder, after 2 inches of snow has fallen, there is no parking on city streets so that Public Works can clear and salt the streets efficiently and effectively. Vehicles must remain off streets for 12 hours after the end of snowfall or risk being fined and/or towed.

The annual Fleadh, sponsored by the Oak Forest Chamber of Commerce, is scheduled to take place on March 6, 2021. The Fleadh Parade will take place on Central Avenue. Participants will practice social distancing and wear masks.

The Cook County Department of Public Health is offering vaccinations to individuals over 65 and to frontline essential workers who live or work in Cook County. For more information, please visit the city website www.oak-forest.org.

City Hall does remain open to the public, but social distancing and facemasks are required. However, the payment of water bills must be done by mail, online at www.oak-forest.org, or dropped in the night depository box.

The new schedule for Metra's Rock Island Line took effect on February 1st. This schedule is available on the city website www.oak-forest.org.

If anyone would like additional information regarding city business or anything that was on the agenda please feel free to call the Mayor's Office at City Hall 687-4050 extension 1005.

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Mayor Kuspa addressed the issue of mail delivery. He mentioned watching his mail carrier working hard to get through the snow to mailboxes, and wanted to remind everyone that there are people working hard to make deliveries. City Administrator Kristin spoke to the Oak Forest Post Master, and she informed him they are experiencing personnel issues, weather has made an impact, and they are doing their best to supplement the personnel that is out due to COVID and other reasons. She assured him they are doing their best. Administrator Kristin voiced concerns over the mail delivery on behalf of all city residents.

Mayor Kuspa announced the Oak Forest Rotary Club is hosting a blood drive Saturday, February 27th, from 9am - 1pm, in the Community Room at the Park District. The SARS COV-2 antibody test, AKA COVID-19 Antibody Test (CAT), will be performed on all blood donations as part of our standard testing. Every attendee must wear a mask and every donor will save up to three lives.

City Administrator Kristin announced that the Illinois State Police have experienced a tragedy in the last snowstorm. A young trooper with ties to the City of Oak Forest was seriously injured in a crash. Administrator Kristin is asking the residents to keep this trooper and the Illinois State Police in their thoughts and prayers. He also asks if you see an emergency vehicle with its lights on, or on the side of the road, use extra caution.

Alderman Danihel asked if the residents would please clear their sewers and drainage around their houses. Sometimes with the snow, leaves may have been stuck so it may not have proper drainage.

Alderman Selman sat in on a Zoom meeting with the Veteran's Assistance Commission of Cook County (VACCC). The major topic of discussion was that they were unable to spend their 2020 budget helping veterans. The VACCC is involved in giving rental assistance, utilities assistance, food assistance, and direct financial assistance to honorably discharged veterans who are in financial need. There is financial

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assistance available for those that qualify. The phone number for the VACCC is (312) 433 - 6010. The office is not manned due to COVID, but he has been assured calls are being returned. They will walk veterans in need through the assistance process, verify qualifications, and help as necessary. Due to a budget surplus, the VACCC has changed their assistance policies. Mayor Kuspa asked City Administrator Kristin to be sure this information is passed along in e-Briefs.

Alderman Hortsman is finding many new people in town are unaware of the rule on 2" of snow on the streets. He is wondering if when they sign up for water they can be added to the Everbridge System. City Administrator Kristin announced that this is the first month the sign up information for the Everbridge System is being printed on the back of the water bill. He also contacted all the school districts and asked them to push the information out to parents during their reminders. This will go through to the purchase of motor vehicle stickers.

4. MOTION TO ESTABLISH CONSENT AGENDA

Alderman Danihel made the motion to establish consent agenda.

Alderman Simon seconded.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Danihel			Alderman Gray
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			

The motion to establish consent agenda carried 6/6.

5. CONSENT AGENDA

A. Approval of Minutes

- 1. City Council - February 9, 2021

B. Consideration of the following Lists of Bills dated:

- 1. Regular Bills: FY 2020-21 - February 23, 2021
- 2. Supplemental Bills: FY 2020-21 - February 23, 2021

C. Consideration of the following minutes:

- 1. Veterans Commission - January 21, 2021
- 2. Planning & Zoning - February 3, 2021
- 3. Executive Safety Committee - February 9, 2021

Alderman Selman made the motion to approve Consent Agenda.

Alderman Emmett seconded.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray
Alderman Simon			
Alderman Wolf			

The motion to approve Consent Agenda carried 6/6.

6. ADMINISTRATION

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- A. Approval of the appointment of Greg Johnson as a part-time Code Enforcement Officer in the Building Department. The attached memo

from Mayor Kuspa, dated February 18, 2021, provides supporting details.

Alderman Simon made the motion to approve the appointment of Mr. Johnson.

Alderman Emmett seconded.

Mayor Kuspa spoke on behalf of Mr. Johnson.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray

The motion to approve the appointment of Mr. Johnson carried 6/6.

7. PUBLIC WORKS

A. Approval of Resolution No. 2021-02-0392R, an Illinois Department of Transportation resolution in the amount of \$3,000.00 in budgeted MFT funds for Supplement #2 relating to the preliminary engineering services agreement with Baxter & Woodman. The attached memo from Public Works Director Milanowicz, dated February 16, 2021, provides supporting details.

Alderman Wolf made the motion to approve the purchase.

Alderman Danihel seconded.

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Public Works Director Milanowicz explained this is to apply for money from Cook County to supplement the Phase #2 Engineering Services and the Right of Way Acquisition costs.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Simon			Alderman Gray

The motion to approve Resolution No. 2021-02-0392R carried 6/6.

B. Approval of the America's Water Infrastructure Act Risk and Resilience Assessment Proposal provided by Baxter and Woodman, Inc. at a budgeted cost of \$15,000.00. The attached memo from Public Works Director Milanowicz, dated February 15, 2021, provides supporting details.

Alderman Simon made the motion to approve.

Alderman Selman seconded.

Public Works Director Milanowicz informed the Council that in 2018 the America's Water Infrastructure Act was signed into law. This is being presented to Council because it is necessary to perform the Risk and Resilience Assessment Proposal with Baxter and Woodman.

Alderman Selman asked if the Risk Assessment would be able to identify water mains that are prone to break before they actually break. Director Milanowicz invited Sean O'Dell, with Baxter and Woodman, to address this question. Mr. O'Dell informed Council that this will look at cyber security, redundant water mains, and other issues.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Alderman Simon

Alderman Wolf

Alderman Selman

Alderman Emmett

Alderman Hortsman

Alderman Danihel

Alderman Gray

The motion to approve carried 6/6.

C. Approval of the Briar Street Elevated Water Storage Tank Repainting for Engineering Services with Baxter and Woodman, Inc. in the not to exceed budgeted amount of \$60,450.00. The attached memo from Public Works Director Milanowicz, dated January 22, 2021, provides supporting details.

Alderman Emmett made the motion to approve.

Alderman Simon seconded.

Public Works Director Milanowicz informed Council the last time this tower was painted was in 1991. It needs repainting and construction services.

Alderman Hortsman asked if this includes removal of any antennas. Director Milanowicz answered that staff will be working with each supplier on the tower now, to have them come remove their equipment at no cost to the city.

Alderman Emmett asked if we make money from the agencies using our towers. Director Milanowicz believes so but does not know the details. Alderman Emmett asked if the money went into a general account, so that whatever money is being made is going to have the tower repainted. Director Milanowicz was unsure. City Administrator Kristin said there are existing lease agreements with the subscribers.

Alderman Selman asked if based on what he was looking at, the tower will be painted inside and out after being drained and inspected. He asked if there is any concerns in change in water pressure in the

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neighborhood. Director Milanowicz assured him Public Works will be able to control that.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray
Alderman Simon			
Alderman Wolf			
Alderman Selman			

The motion to approve carried 6/6.

D. Approval of the purchase of a 800-HPR-Eco Series IV Truck Mounted High Pressure Sewer Cleaner from Jet Vac Environmental in Island Lake, Illinois in the not to exceed budgeted amount of \$227,188.13. The attached memo from Public Works Director Milanowicz, dated February 15, 2021, provides supporting details.

Alderman Simon made the motion to approve the purchase.

Alderman Danihel seconded.

Public Works Director Milanowicz informed Council that the current 2002 model is beyond its life expectancy and needs to be replaced. It has been used for preventative maintenance on the sanitary sewer system in emergency situations. The purchase will be split between the General Fund and the Sewer Fund. Funds were originally budgeted to purchase a 5-ton truck for \$150,000, which will be relocated for 50% of the purchase, with remaining funds coming from the Water Main Replacement Project. The current 2002 model was given a trade-in value of \$7,500.00.

Alderman Emmett asked if it would be worthwhile to keep the older model in need. Director Milanowicz said no, because in the last few years it has had the pump system rebuilt, and will need to be replaced again.

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Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray

The motion to approve the purchase carried 6/6.

E. Approval to purchase a 2021 Elgin Crosswind 1 Regenerative Air Street Sweeper from Standard Equipment Company in Elmhurst, Illinois in the budgeted amount of \$242,400.00. The attached memo from Public Works Director Milanowicz, dated February 15, 2021, provides supporting details.

Alderman Emmett made the motion to approve the purchase.

Alderman Wolf seconded.

Public Works Director Milanowicz is asking to replace the 2004 Elgin Sweeper. The current model has a \$15,000.00 trade-in value.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray

The motion to approve the purchase carried 6/6.

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F. Approval of a Water Model and Master Plan Proposal for Engineering Services with Baxter and Woodman, Inc. in the not to exceed budgeted amount of \$75,800.00. The attached memo for Public Works Director Milanowicz, dated February 15, 2021, provides supporting details.

Alderman Simon made the motion to approve.

Alderman Selman seconded.

Public Works Director Milanowicz will be working with Baxter and Woodman to create a new water model. With the last being created 2007. Mr. O'Dell with Baxter and Woodman stepped forward to provide more information. This includes a five-year plan, which looks at water main repair and replacement.

Alderman Hortsman asked if this project is different from a past project where some of the water systems and water meters were replaced. Director Milanowicz informed him it is, and that the meters replaced were strictly in homes. This is for water mains in the right of way. Alderman Hortsman though Johnson Controls did some evaluations of the water system. Mr. O'Dell replied Baxter and Woodman did help them look at how certain things effected the water system from an energy perspective because the projects needed to pay for themselves in so many years.

Roll Call vote was taken as follows:

AYES	NAYS	ABSTAIN	ABSENT
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray

The motion to approve carried 6/6.

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G. Presentation of the Chicago Metropolitan Agency for Planning Pavement Management Plan. The attached memo from Public Works Director Milanowicz, dated February 16, 2021, provides supporting details.

Public Works Director Milanowicz informed the Council that the city was able to receive this grant on the third round. Via conference call, Kurt Keifer of Gorrondona and Associates presented the findings and analysis of the Oak Forest streets.

The recommendations were:

- 1- Implement pavement preservation techniques such as crack sealing and localized patching, as funding becomes available
- 2- Prioritize existing funding to maximize overall benefit
- 3- Increase funding for maintenance and rehabilitation projects
- 4- Update pavement management system

Alderman Hortsman asked if there was a way to tell, by ward, what the level of each street is. Director Milanowicz has a copy of the report, and with the help of Mr. Keifer will break it down so that information can be passed along.

8. COMMUNITY DEVELOPMENT

A. Approval of Resolution No. 2021-02-0391R relating to a Plat of a Condominium for property commonly known as 16334 - 16410 Kilbourn Avenue and 16341 - 16405 Frontage Road in the I1 - Industrial District. The attached memo from Community Planner Ruane, dated February 18, 2021, provides supporting details.

Alderman Simon made the motion to approve Resolution No. 2021-02-0391R.

Alderman Danihel seconded.

Community Planner Ruane presented the revue of a zoning case, not seen previously. The proposed plan includes subdividing the tax parcels to

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allow for individual ownership; the applicant is not proposing any site changes or future projects; a condominium declaration was drafted establishing a condominium association.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray

The motion to approve Resolution No. 2021-02-0391R carried 6/6.

B. Approval of Ordinance No. 2021-02-08240 granting a Level 3 Design Review Permit for 15211 South Cicero Avenue in the C3 - Commercial District. The attached memo from Community Planner Ruane, dated February 18, 2021, provides supporting details.

Alderman Wolf made the motion to approve Ordinance No. 2021-02-08240.

Alderman Emmett seconded.

Community Planner Ruane presented a design review case. The former Foremost Liquors location has a new owner and will now be known as Captain Jack's, and they have provided a set of plans to show the design changes.

Alderman Emmett asked if 25 parking spots will be on the north side of the building. Planner Ruane said that is correct. Alderman Emmett continued with wondering if the shown wall lights will be enough to light up the parking lot. Planner Ruane explained the way lot will be set up, parking will be closer to the lighting.

Alderman Wolf asked about the condition of the parking lot. Planner Ruane informed her it will be torn up for additional storm water storage capacity, so parts will need to be dug out.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
			Alderman Gray
Alderman Simon			

The motion to approve Ordinance No. 2021-02-08240 carried 6/6.

9. CITIZENS PARTICIPATION

None

10. OLD BUSINESS

None

11. NEW BUSINESS

Mayor Kuspa read the newly formatted monthly report given to Council by City Administrator Kristin. Mayor Kuspa loves the format and finds it a much easier read because every department head's report follows the same format.

Mayor Kuspa wants to make sure the word is getting out about the Everbridge system. City Administrator Kristin assured him much time and energy is being put into that. The information is being shared on the reverse side of the water bill, and information is being disseminated through the school districts. After May it will be evaluated, and then different ways to inform people will be figured out. Alderman Hortsman asked if there would be a flyer in the vehicle sticker mailing. Administrator Kristin said yes.

Alderman Emmett asked Administrator Kristin how many cars were towed during the snow event. Administrator Kristin did not know the exact number, but that it was under twenty. There were several attempts with knocks on doors by OFPD, who were working hand-in-hand with Public Works.

12. EXECUTIVE SESSION

Alderman Danihel made the motion to Adjourn.

Alderman Selman seconded.

Roll Call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Danihel			Alderman Gray
Alderman Simon			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			

The motion to go into Executive Session carried 6/6.

13. ADJOURMENT

There will be no business conducted after Executive Session.

The City Council meeting ended at 9:05 pm.



MAYOR HENRY L. KUSPA