

# Block Party



## Block Party Rules & Conditions

### SECTION 1: General Requirements

- The closure of a street for block parties should pertain only to local residential streets.
- Signatures from 60% of all households within the party area indicating their consent must be submitted with the application (use attached Page 5 Signature Authorization Form — make additional copies as needed).

### SECTION 2: Barricades and Emergency Access Requirements

- Barricades provided by the Department of Public Works shall be placed at all access points to prevent vehicular access to the Block Party venue during all times of operation including set-up and clean-up. Barricades shall be removed only after all pedestrians have exited the street and clean-up has been completed. You may not use vehicles, picnic benches, chairs or anything other than A-frame barricades to prevent vehicular access to the Block Party venue.
- The closure point of intersections and cul-de-sacs must be kept clear of tables, stages, or anything other than the barricades in order to allow easy access for emergency vehicles, if necessary.
- The placement of any furniture, activities or equipment on a street(s) shall be such that a twenty foot (20') unobstructed lane or clear path of travel sufficient for access by an emergency vehicle is maintained throughout the entire Block Party venue.

### SECTION 3: Operational Requirements

- The block party host must be a resident of the block and be at least 21 years of age.
- Hours of operation: 11 a.m. until 11 p.m.
- Adult supervision must be provided at all times.
- No fireworks.
- All activities and games are to be conducted at your own risk.
- Upon a complaint by any reasonable person, the applicant must ensure any sound is turned down to a more acceptable level or eliminated altogether.
- Applicants and all event participants must comply with all applicable city, county, state and federal regulations
- Any disturbances will be reviewed and subject to a one-year disallowance of block parties.

### SECTION 4: Trash/Recycling/Event Clean-up Requirements

- The City of Oak Forest recommends the use of recycling receptacles for cans/bottles, paper and cardboard to be paired with trash containers around the event venue.
- Applicant will ensure all residents are advised of proper clean-up policy.
- The Block Party venue shall be clean, free of equipment and restored to public access immediately upon conclusion of the Block Party.
- Any garbage left after the block party will be subject to a \$750 fine, payable by the organizer (applicant) listed.

### SECTION 5: Application Process Requirements

- Applicant shall submit a completed Block Party application with all required signatures to the Office of the City Clerk.
- Applications must be submitted at least 30 days prior to the event. Please keep a copy for your records.
- Incomplete or improperly completed applications will not be processed.

*Block Party applications must be submitted 30 days prior to the event.*

# Block Party



- Approval will be subject to all other City ordinances and governmental restrictions.

## Loud Party & Social Host Ordinances

*Have fun, be safe, and know the laws!*

Because we care...

- If you are planning a large party, please inform your neighbors 30 days in advance.
- Have fun, be safe, and be a good neighbor!

## Know How to Party Responsibly

- It is the duty of any person who hosts, permits, or allows a gathering to take steps to ensure that guests under the age of 21 do not have access to alcohol.

You must:

- Supervise the activities of persons under 21 years of age.

You should also:

- Control the noise level.
- Plan for parking. Be sure that you and your guests are following local parking and traffic laws.

### ***It Is Illegal to:***

- Possess, consume, or purchase any alcoholic beverage or cannabis if you are under the age of 21.
- Knowingly host, permit, or allow a gathering where at least one person under the age of 21 consumes an alcoholic beverage.
- Sell alcohol/cannabis without a license.
- Furnish alcohol/cannabis to anyone under the age of 21.
- Operate radios, musical instruments, TVs, machines, loud speakers, or similar equipment in residential areas between 11 p.m. and 8 a.m. that is plainly audible fifty (50) feet from the building or vehicle in which it is located.
- Possess and/or ignite **ANY** fireworks and or Sky (Chinese) lanterns.

# Block Party



## Permit Application

(RETURN APPLICATION TO CITY HALL-CLERKS OFFICE)

### Party Description

Event Date:	
Location of Block Party (from house # to house #)	
Number of homes involved	
Start time (including set-up)	
End time (including clean-up)	
City Representative Request: attendance of Police or Fire personnel <u>cannot be guaranteed</u> and is dependent upon the availability of personnel.	<b>FIRE</b> <input type="checkbox"/> <b>POLICE</b> <input type="checkbox"/> Check requested department.
Closed Streets Description/Location	
Signature of applicant:	

### Applicant Information

Applicant Name (PRINT)	
Street Address	
City, State, Zip Code	
E-mail Address	
Mobile Phone	
*Contact Person "On-Site" Day of Event (must be in attendance for the duration of the event)	
*Mobile Phone of Contact Person ( <b>must</b> be immediately available to city officials)	

*Block Party applications must be submitted 30 days prior to the event.*



# Block Party

## Waiver & Release of Liability



Organizer/Group: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Event Name: \_\_\_\_\_ Location: \_\_\_\_\_

ON BEHALF OF THE ABOVE EVENT/GROUP, I expressly WAIVE, RELEASE and DISCHARGE the City of Oak Forest, its officers, agents and employees or any other person from any and all LIABILITY for any death, disability, personal injury, property damage, property theft or actions, including any alleged or actual negligent act or omissions, regardless of whether such act or omission is active or passive which may occur to myself or members of my organization/group or our heirs in connection with our participation in the above-described event. I fully understand and acknowledge that the CITY OF OAK FOREST is relying on my representation that I have authorization to sign this document and that I will provide all members of my group a completed copy of this Waiver prior to our participation.

I expressly INDEMNIFY AND HOLD HARMLESS the City of Oak Forest, its elected and appointed officers, agents and employees from any and all liabilities or claims made by me or my organization/group, my/our heirs and any other individuals or entities as a result of any of my/our actions in connection with my/our participation in this event except for those claims arising from the sole negligence or sole willful conduct of the City, its officers, employees, volunteers or other representatives. Such indemnification includes liability settlements, damage awards, costs and attorney fees associated with any such claims.

I hereby certify that I have read this document, understand its content and am authorized to sign this document on behalf of all members of the event/group I represent.

***-PLEASE PRINT-***

Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Affidavit of Applicant

I, the undersigned, declare upon penalty of perjury that the information contained in the foregoing application and any attachments is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Block Party under the Oak Forest Municipal Code and other applicable city, local, state and federal codes, laws, policies and regulations. By applying for a Block Party Permit, I agree and understand that I have the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed all local, state and federal codes, laws, policies and regulations associated with the Block Party. I further understand that knowingly providing any false information is cause for the immediate denial of a Block Party Permit or the suspension of a Block Party Permit if one has already been issued. I understand in the event of a major incident, my Block Party may be postponed or terminated for the sake of public safety and welfare (e.g., major crime incident, fire, flood or any act of God).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# SUMMER HEALTH HAZARDS

**We want your block party to be enjoyable.  
Here are some things to keep in mind.**

## BEE, WASP AND HORNET STINGS:

- Be aware of the warning signs of an allergic reaction (dizziness, headache, and abdominal pain, extreme nausea, breathing difficulties, swelling and hives). If reaction occurs **call 911**.

## MOSQUITOES:

- To prevent mosquito irritations, eliminate potential breeding sites from the area, such as stolid water.
- Also, apply plenty of repellent.

## FOOD POISONING:

- Take special precautions in warm weather when preparing and serving food to prevent food-borne illnesses.
- Make sure food is cooked thoroughly, and to keep food refrigerated or in a cooler.

## HEAT EXHAUSTION:

- Be aware of the symptoms of heat exhaustion (dizziness, nausea, lightheadedness, severe headache, cool/clammy skin, heavy perspiration, shallow breathing, muscle tremors or cramps). If any of these symptoms occur, lie person down in a cool place with feet slightly raised; loosen any tight clothing, if symptoms are not relieved in a few minutes **call 911** immediately.
- To prevent heat exhaustion, drink extra amounts of liquids, be aware of your body's temperature and activity, and stay in cool shady places.

## HEAT STROKE:

- Heat stroke is fatal and considered a medical emergency, **call 911**. Symptoms may be headache, red or dry face, skin hot to touch, body temperature 105<sup>0</sup> F or more, strong pulse, loss consciousness, or seizures.

**FOR POLICE/FIRE/MEDICAL EMERGENCIES CALL 9-1-1**

City of Oak Forest, 15440 S. Central Avenue, Oak Forest, Illinois 60452

(708) 687.4050



The City of Oak Forest reserves the right to control the street closings applicable for you to hold your block party.